

To apply, please email your resume and any additional information to [careers@capdyn.com](mailto:careers@capdyn.com)

Role: **Accountant (Newly Qualified)**

Location: **London**

Contract Type: **Fixed Term (6 – 12 months)**

**About Capital Dynamics:**

Capital Dynamics is an independent global asset management firm focusing on private assets, including Private equity (primaries, secondaries and direct investments) and Clean Energy.

Established in 1988, the Firm has extensive knowledge and experience developing solutions tailored to meet the exacting needs of a diverse and global client base of institutional and private wealth investors. Capital Dynamics oversees more than USD 15 billion in assets under management and advisement and employs approximately 150 professionals globally across 13 offices in Europe, North America, and Asia.

Capital Dynamics is a recognized industry leader in responsible investment, receiving top marks (Five Stars) from PRI across all categories and investment strategies, as well as achieving strong results in GRESB benchmarking for its clean energy strategy.

**Finance Department:**

The Capital Dynamics Finance team manage all elements of operational finance, reporting and regulatory reporting obligations. Further, the team provides oversight, controls and protection to safeguard the firm's interests and budgets while upholding the financial integrity of the business. The team also partners with the business and stakeholders to drive value creation and efficiencies within the wider organization, either directly or by enabling improved performance to support the firm's continued growth.

**Role Purpose:**

Capital Dynamics is seeking an Accountant to join our Finance Reporting team, to work closely with the Head of Financial Control on all management and financial accounting activities. This will involve preparation of the monthly management reporting and the year-end statutory reporting, which will include liaising with the auditors and other teams within Finance and the organisation (locally and in our global offices), including Treasury, Legal and Operations.

The accountant will contribute to shaping the finance department through ongoing development and improvement of finance processes, insightful reporting and analysis, and efficient and effective workflows.

Your responsibilities will include monitoring day-to-day transactional processing, reviewing month-end balance sheet reconciliations, preparing, and reviewing monthly reporting including group consolidation, cash flow reporting, and working closely with the Group Financial Controller, FP&A, Treasury and other finance colleagues to ensure robustness and consistency between data sets.

**Key Tasks and Responsibilities:**

- Manage and prepare all statutory financial statements ensuring that all submissions are on time, accurate and compliant.
- Liaise with the auditors ensuring smooth audit process and completion of audits within the applicable timeframes.

- Control and ensure the integrity of all entities by maintaining and reviewing the accounting records to ensure accuracy and completeness of data, including bank reconciliations, safeguarding the assets of the company.
- Take ownership of the balance sheet and P&L for individual entities, ensuring that all balances are understood.
- Prepare and review monthly reconciliation files for all balance sheet amounts to supporting documentation, flagging any actual or potential risks/opportunities to senior management.
- Lead reconciliation of intercompany positions and investigate differences where necessary.
- Prepare the monthly IFRS management reporting for selected entities in the Group.
- Liaise with tax accountants to ensure completion of corporation taxes calculations, support the preparation of VAT returns and other tax submissions.
- Monitor compliance with the regulatory capital requirements for the various jurisdictions where applicable.
- Continually review the financial controls of the business ensuring they are fit for purpose and strive to make them simpler and better.
- Contribute to the maintenance and improvement of the financial control environment across Finance.
- Support other business, financial control and reporting initiatives as required.

**Skills, Education and Qualifications:**

- Educated to bachelor's degree level or equivalent.
- Newly or recently qualified accountant - ACA/ACCA/CIMA, ideally qualified with a leading professional accounting firm / advisory with a background in financial services
- Experience with NetSuite will be highly advantageous, but not essential.
- Thorough accounting knowledge of IFRS (US GAAP and UK GAAP beneficial).
- Understanding the legal and regulatory compliance framework for the asset management industry (e.g. AIFMD, FATCA) is highly advantageous.
- Understanding of controls, with an ability to critically evaluate them within a smaller organisation.
- Ability to understand financial risk and use it to influence decisions and critically appraise processes.
- Highly analytical with strong problem-solving skills and the ability to balance multiple deadlines.
- Ability to analyze and organize large amounts of data in an efficient manner.
- Excellent attention to detail with a dedication to accuracy, quality, and integrity.
- Develop strong collaborative relationships with business leaders and colleagues across the business.
- Good knowledge of Microsoft Office including Word, Excel, and Outlook.

**Diversity & Inclusion:**

Capital Dynamics is an Equal Opportunity Employer and is committed to creating a global diverse workforce. We are a global company with 23 nationalities represented across our staff in 13 offices, spanning North America, Europe, the Middle East, and Asia. We believe diversity and inclusion ("D&I") is key to being better at what we do, and our initiatives are designed to attract, develop, and advance talented individuals, regardless of race, sexual orientation, religion, age, gender, disability status or any other dimension of diversity. We welcome and strongly encourage suitably qualified applicants from a wide range of backgrounds to apply to join Capital Dynamics.

Please inform our recruitment team if you have a disability, condition or difference that may require us to make any adjustments as part of your application process or during employment.